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23 OCT 1968

OSSD/TECHNICAL DIVISION
WORKING RELATIONSHIPS

I. GENERAL

A. The technical representative (Electronic Engineer GS-13) will be responsible for the following:

1. Establishing and maintaining liaison with all DDP Divisions (to include SSU, CI, [REDACTED] etc.), but not to preclude present liaison activities carried on by Technical Division. 25X1A
2. Maintaining continuous liaison with Technical Division, PTOS.
3. Coordinating with Technical Division and DDP operational elements on special and routine technical inspection requirements.
4. Maintaining up-to-date assessments of opposition capabilities to effect penetrations of Agency installations.
5. Monitoring all technical security requirements of the operating Divisions.
6. Advising Branch Chiefs, OSSD, on technical security matters.

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7. Handling special requirements in technical security fields as levied by OSSD.
8. Reviewing technical inspection reports for outstanding actions and coordinating necessary follow-up procedures as required.
9. Coordinating on outgoing correspondence originated by Technical Division to overseas installations with OSSD.
10. Coordinating with the Technical Division on all OSSD outgoing correspondence relating to Technical Security matters.
11. Conducting Station familiarization briefing programs for outgoing overseas technical inspection teams.
12. Debriefing returning technical inspection teams.

NOTE:

1. Scheduling of technical surveillance countermeasures trips to be the responsibility of the Technical Division.
2. The Technical Security Division will provide for alternate coverage in the absence of the principal technical representative.

3. Administration and supervision of the technical representative is the responsibility of OSSD. His Fitness Reports will be coordinated with the Technical Division.

4. The preparation of the travel budget for technical inspection trips remains the responsibility of the Technical Division, PTOS.